



RIGHT-OF-WAY PERMIT - APPLICATION

Permit #: _____

Location of Improvement	
Street Address	
Subdivision	Lot Number

Type of Project (Check all that Apply)		
<input type="checkbox"/> Directional Bore	<input type="checkbox"/> Temporary Entrance	<input type="checkbox"/> Lane Closure
<input type="checkbox"/> Open Cut	<input type="checkbox"/> Permanent Driveway	<input type="checkbox"/> Street Closure

Date Work will Begin	Estimated Date of Completion
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Contractor or Utility Information			
Owner Name			
Owner Address	City	State	ZIP
Primary Phone	E-Mail		

Applicant Information			
Name			
Address	City	State	ZIP
Primary Phone	E-Mail		

Office Use Only			
Official Review			
Received	Approved By	Approval Date	Comments
<i>Fire Department Review</i>	<i>Water Department Review</i>		
<i>WWTP Review</i>	<i>Police Department Review</i>		
Permit Fee	Date Received		
Receipt Number	Date Issued		
Permit Number	Date Denied		
Signed	Title	Date	
Bond Number			

Project Inspection	
Inspector	Date Released

CONDITIONS OF RIGHT-OF-WAY PERMIT

Road Cut, Directional Bore and other construction activities

1. The applicant must pay the permit fee, as prescribed by Municipal Code. The applicant is required to post an open bond, or other acceptable surety, to the Town of Whiteland in the amount of \$5,000.00. Bonds must be valid for a period of two (2) years.
2. A separate application must be submitted for each project location. In no instance shall multiple right-of-way projects be covered by a single permit.
3. Applications must be submitted no less than two (2) working days prior to start of construction. In no instance shall a project begin prior to permit issuance, except in the case of emergency. In the case of emergency, Town of Whiteland officials must be notified immediately.
4. All pavement is required to be saw cut to a five (5) inch minimum depth to obtain straight lines perpendicular to curb edge, and a neat edge for paving. Edges of broken pavement shall be squared off and trimmed to neat, straight lines.
5. Asphalt patching shall consist of a minimum of 12 inches flowable fill and 1.5 inches of 9.5mm HAC surface as detailed in the "Town of Whiteland Typical Construction Guidelines and Details."
6. Concrete patching shall consist of a minimum of 4,000 lb concrete with appropriate anchors into the surrounding pavement as prescribed by the "Town of Whiteland Typical Construction Guidelines and Details". Edges of patched areas shall be coated with an epoxy adhesive intended for concrete patching. Patched areas shall be barricaded for a minimum of seven (7) days and the patch shall be treated with two (2) coats of a curing compound or a curing membrane.
7. All excavated areas, outside of pavement, shall provided with a minimum of six (6) inches of topsoil with a seed blanket installed. All areas shall be returned to pre-construction grading.
8. Excavations within five (5) feet of the edge of pavement shall be filled with a granular backfill material with a minimum of six (6) inches of topsoil.
9. The Town of Whiteland reserves the right to withhold the release of the posted surety for a maximum of one (1) year from the date of completion in the event that inspectors determine questionable workmanship.
10. The applicant shall be held directly responsible for all work performed in conjunction with this permit.
11. The applicant must notify the Town of Whiteland a minimum of one (1) hour prior to pavement patching and repair so that an inspector may witness the patching. The applicant may be required to remove and replace the repair in the event the Town has not been provided adequate notification.

Street Closures

1. The applicant is responsible to pay a required fee for the temporary complete closure of a public right-of-way in addition to the required permit fee. Single lane closures that maintain through traffic with adequate traffic control shall be exempted from this provision.
2. A traffic maintenance plan, indicating the time frame of the closure, signage, proposed detour routes, and traffic control provisions shall be submitted to the Town of Whiteland for approval prior to construction activity.
3. All rights-of-way must be returned to the pre-construction condition including removal of all trash, debris, and obstructions.
4. The applicant shall be held directly responsible for the condition of the right-of-way after the completion of construction activities.
5. The applicant must notify the Town of Whiteland a minimum of one (1) hour prior to pavement patching and repair so that an inspector may witness the patching. The applicant may be required to remove and replace the repair in the event the Town has not been provided adequate notification.

A COPY OF THIS PERMIT MUST BE ON SITE AT ALL TIMES