

WHITELAND TOWN COUNCIL
January 9, 2024

Council members present

Richard Hill	
President	<u> X </u>
Tim Brown	
Vice President	<u> X </u>
Brad Goedeker	
Member	<u> X </u>
Debra Hendrickson	
Member	<u> X </u>
Joe Saylor	
Member	<u> X </u>

Other Town Officials

Melissa Fraser	
Clerk Treasurer	<u> X </u>
Carmen Young	
Director of Administration	<u> X </u>
Shaun Young	
Director Of Operations	<u> X </u>
Stephen Watson	
Town Attorney	<u> X </u>

Call to Order

- J. Saylor called the meeting to order at 7:15 pm

Pledge

Roll Call – All present

Invocation – S. Young

Adoption of the Order of Business

- Removed Core 5 from agenda and moved to next meeting.

Reorganization – Election of Council President and Vice President

- J. Saylor stepped down as Council President. And R. Hill stepped down as Vice President. Therefore, reorganization opens automatically.
 - **President**
 - R. Hill nominated himself for President. Nomination uncontested
 - All signified by declaring aye. Motion carried.

Passed 5-0.

- **Vice President**

- R. Hill nominated T. Brown for Vice President. Nomination uncontested
- All signified by declaring aye. Motion carried.

Passed 5-0.

Conflict of Interest Disclosures

- Tyler J. Croy – TXC Solutions LLC.
 - S. Watson read the application. Tyler J. Croy is a Police Officer for the Town of Whiteland. Annual disclosure statement for IT services and supplies.
 - B. Goedeker made a motion to accept the conflict of interest. J. Saylor seconded the motion.

Passed 5-0

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Minutes 12-12-2023

- B. Goedeker made a motion to approve the 12-12-23 minutes. J. Sayler seconded the motion. All signified by declaring aye. Motion carried.

Passed 4-0-1. T. Brown abstained.

Voucher Packet 1-9-24

- J. Sayler made a motion to approve Voucher Packet 1-9-24. T. Brown seconded the motion.

Passed 5-0

Financial Report

- The Clerk Treasurer reported on the balance of all funds.

Old Business

- **Ordinance 2024-01, Amending the Town's Purchasing Policy**
 - C. Young introduced the ordinance. The current purchase policy identifies the purchasing agent as the Town Manager and would need to include the Director of Administration and Director of Operations, and Police Chief.
 - The ordinance states \$50,000 (per agent) would be the limit amount for purchases, as long as it's in their appropriate budget. If money is used for another appropriation, will need approval.
 - S. Watson stated that the ordinance also authorizes pre-payments for administrative efficiency (For example: Insurance premiums or utility payments). The general rule is that the Clerk Treasurer cannot write any checks unless it's been approved in a public meeting by the council. There are some exceptions, as stated in the ordinance.
 - R. Hill asked if a purchase policy was ever in place for the Town. S. Watson further explains that there was some gray area in terms of authority of the Town Manager on expenditures. To avoid continuing in the gray, it was thought best to clarify in the Town code the level of authority.
 - T. Brown thinks \$50,000 seems too high. Researched other areas and that is much higher than anyone around us.
 - C. Young stated there is another tiered option. This is just an introduction and changes can be made.
 - J. Sayler stated that the statute states the threshold is up to \$50,000 for a small purchase policy. That is where the \$50,000 came from. He had originally said \$20,000-30,000 as a limit. Then a majority of the council wanted to go higher than \$50,000, potentially \$70,000.
 - D. Hendrickson inquired about the tiered option from Carmen. C. Young stated that she had an option of less than \$10,000 – no approval needed. \$10,000-25,000 – approval by Town Council President. \$25,000-50,000 – approval by Town Council.
 - D. Hendrickson and T. Brown stated they liked this idea better.
 - R. Hill stated that did seem more appropriate. This is always subject to change if we see that the process is bottlenecking.
 - B. Goedeker stated Carmens tiered option seemed reasonable and responsible. S. Young agreed and is good either way.
 - Chief Shipp stated that there are times that he needs to go over that \$50,000.

- J. Sayler stated we could differentiate between general expenditures and asset-based expenditures. That way if the Chief needs to order police cars and the money has already been appropriated, then he doesn't have to come back before us.
- R. Hill recommended that general purchases and asset purchases be further defined in ordinance. Also feels if there is an emergency, language can be added to authorize approval.
- J. Sayler made a motion to amend the ordinance and go back to the tiered option that C. Young originally introduced. T. Brown seconded the motion.

Passed 5-0

New Business

- **Ordinance 2024-02, Rezoning of Fishburn Estates Property from I1 (Industrial) to R1 (Residential)**
 - C. Young explained ordinance. Plan Commission gave a favorable recommendation.
 - B. Goedeker inquired if this would trigger any action on the Town's part. C. Young stated that once they annexed it was the Town's responsibility to bring utilities to that property.
 - S. Watson stated that if this property is going to be developed, as we do other developments, we would expect the developer to pay the costs of extending utilities for new development.
 - B. Goedeker made a motion to approve Ordinance 2024-02. J. Sayler seconded the motion.

Passed 5-0

- **2024 Board Appointments**
 - This was completed at the last meeting.

Director of Administration &/or Director of Operations Report

- C. Young stated we were awarded a \$50,000 OCRA Planning Grant. Looking to start on Comprehensive Plan in March.
- S. Young discussed the meter upgrade with Indiana American Water. The cost is \$22,435 to switch from 4in meter to 6in meter. Water improvement expenditure in voucher packet.

Department Report

- Chief Shipp presented an end-of-year report. Gave update on Riggs -doing better!

Council Comment - None

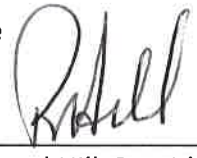
Public Comment - None

R. Hill made a motion to adjourn the meeting. Meeting adjourned at 8:04pm

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Passed by the Whiteland Town Council on this day 13th of February, 2024.

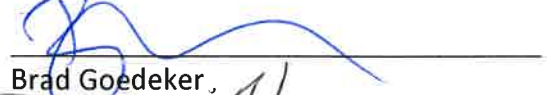
Aye



Richard Hill, President



Tim Brown, Vice President



Brad Goedeker



Debra Hendrickson



Joseph Sayler

Nay

Richard Hill, President

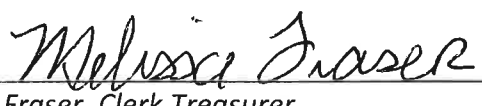
Tim Brown, Vice President

Brad Goedeker

Debra Hendrickson

Joseph Sayler

Attest:



Melissa Fraser, Clerk Treasurer