

**WHITELAND TOWN COUNCIL
RESOLUTION NO. 2023-15**

**A RESOLUTION ESTABLISHING POLICIES FOR SMALL PURCHASES AND
SPECIAL PURCHASES**

WHEREAS, the Town of Whiteland ("Town") is subject to I.C. 5-22 (the "Act") which governs purchases by a governmental body, except as specifically excluded under the Act; and

WHEREAS, the Act, requires the Town to establish certain purchasing rules and policies for the Town and grants the authority to establish certain other purchasing rules and policies for the Town;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WHITELAND, INDIANA, THAT:

1. **SMALL PURCHASES POLICY.** To the extent the necessary funds have been appropriated or otherwise authorized, and subject to the limits of authority otherwise provided by the Town Council or within the Town Code, whenever the Town's Purchasing Agency or purchasing agent expects a purchase or annual rental payment on a lease to be less than fifty thousand dollars (\$50,000), the Purchasing Agency, or the purchasing agent if authorized by the Purchasing Agency, may proceed to make the purchase or lease under either subsection (A) or (B) hereof.

(A) The Purchasing Agency or the purchasing agent may invite quotes from at least three (3) persons known to deal in the lines or classes of personal property to be purchased by mailing, emailing, faxing, or otherwise delivering a written invitation to quote to the persons at least seven (7) days before the time fixed for receiving quotes. If the Purchasing Agency or the purchasing agent receives a satisfactory quote, a contract may be awarded to the lowest responsible and responsive offeror for each line or class of personal property required. The Purchasing Agency or the purchasing agent may reject all quotes and proceed to make the purchase under subsection (2) hereof.

(B) The Purchasing Agency, or the purchasing agent if authorized by the Purchasing Agency, may purchase or lease the personal property in the open market without inviting or receiving bids or quotes.

2. **SPECIAL PURCHASING METHODS POLICY.** The Purchasing Agency, or the purchasing agent if authorized by the Purchasing Agency, may use any special purchasing method for which it can qualify under IC 5-22-10, as amended from time to time.

3. This resolution shall be in full force and effect upon adoption.

[Signatures appear on next page.]

5 DULY PASSED AND ADOPTED on the 12 day of September, 2023, by a vote of
in favor and 0 against.

TOWN OF WHITELAND, INDIANA, TOWN COUNCIL

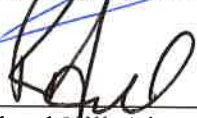


Joseph Sayler, President


Voting In Favor



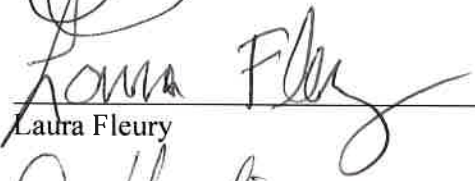
Joseph Sayler, President



Richard Hill, Vice President



Brad Goedeker



Laura Fleury



David Hawkins

Voting Opposed

Joseph Sayler, President

Richard Hill, Vice President

Brad Goedeker

Laura Fleury

David Hawkins

Attest:



Debra L. Hendrickson, Clerk-Treasurer