

WHITELAND TOWN COUNCIL
December 12, 2016

Council members present

Kent Beeson President	<u>X</u>
James Klenner Vice President	<u>X</u>
Scot Ford Member	<u>X</u>
Andy Brock Member	<u>X</u>
David Hawkins Member	<u>X</u>

Other town officials present

Julia Meece Deputy Clerk-Treasurer	<u>X</u>
Norm Gabehart Town Manager	<u>X</u>
Joe Csikos Planning & Zoning Director	<u>X</u>
Rick Shipp Town Marshal	<u>X</u>
Steve Burden WWTP Superintendent	<u>X</u>
Stephen Watson Town Attorney	<u>X</u>

Call to order

Beeson called the meeting to order at 7:00pm.

Pledge to the flag

Roll call

Invocation by Norm Gabehart.

Adoption of the order of business for the day

Minutes from the November 14, 2016 meeting. No questions/concerns. Ford made a motion to approve the minutes from November 14, 2016. Hawkins seconded the motion.

Passed 5-0.

Voucher Packet 12-12-16. Beeson asked how everyone liked the new voucher packet look. They all agreed that they were much easier to read. Beeson also asked about the warrant column. Meece explained that this is the check number. If there is a letter "E" in front of the number, then it was an electronic transaction. If there is a letter "O" in front of the number, then it was an internal transaction. Brock made a motion to approve the Voucher Packet 12-12-16. Hawkins seconded the motion.

Passed 5-0.

Financial reports – Meece read the report and stated everything was normal. Nothing out of the ordinary. Ford asked about the overall ending balance for November 2016 compared to the starting balance for 2016, shows a large increase in the funds. Gabehart & Meece answered that the General Account balance reflects the LOIT distribution funds in them as well, but we are on course to end 2016 and start 2017 with a higher amount as projected with the 2016 budgeting.

Old business

- None

New business

- Ordinance 2016-08 – 2016 Budget Reduction
 - Gabehart stated that the State Department of Finance assumes that a Town will use all the funds allotted in their budgeting and spent to \$0 each year. And when the budget is presented to the DLGF for approval, they decreased some areas due to not

seeing the revenues to support the budgeted amount, when the Town actually had those revenues in the bank. When the 1782 came back, the financial consultant received word that the budgets were reduced. DLGF stated that we could file the needed paperwork to show the revenues now and the funds to support the revenues for 2016. It was not done at the time due to the soft costs and that an appropriation could be done at the time of needing the funds, if it came to that point in the year. It's always been best practice to never zero out a budget just because those funds were approved in the budgeting. We are proposing to make an ordinance to reduce the 2016 budget for the following funds, due to still having unused funds in them:

- Local Road & Street – Capital Outlays (\$55,000 reduction)
- Law Enforcement Continuing Education – Other Services & Charges (\$8,000 reduction)
- Casino/Riverboat – Other Capital Outlays (\$35,000 reduction)
- Parks & Recreation – Materials (\$10,578 reduction)
- Cumulative Capital Improvement (CCI) – Capital Outlays (\$4,000 reduction)
- Cumulative Capital Development (CCD) – Capital Outlays (\$32,000 reduction)

This will allow the DLGF to see when they are approving the 2017 budgeting, that there are the funds available to support the 2017 budgeting being requested without question. Town is asking for support of the Ordinance, by suspending the rules for introduction and 1st reading of the Ordinance, to acknowledge the need to show the State we spent less in these areas, not asking for more funds.

- Klenner asked about why we are reducing the CCD fund. Gabehart stated that this will show DLGF, without question, the funds are there as requested for the 2017 budget sent for approval. The funds will not go anywhere, they will remain in our bank accounts. Klenner looked up the appropriation procedures for reductions as stated on the State's website, it looks like different steps are needed. Watson looked at the printouts Klenner provided and stated that from a legal standpoint, the process of requesting the reduction via an ordinance is correct.
- Ford made a motion to approve to SUSPEND the rules for 1st reading of Ordinance 2016-08 – Budget Reduction. Hawkins seconded the motion.
Passed 5-0
- Hawkins made a motion to APPROVE the 1st reading of Ordinance 2016-08 – Budget Reduction. Ford seconded the motion.
Passed 4-1, Klenner voted against.
- Ford made a motion to approve to SUSPEND the rules for 2nd reading of Ordinance 2016-08 – Budget Reduction. Brock seconded the motion.
Passed 5-0
- Hawkins made a motion to APPROVE the 2nd and final reading of Ordinance 2016-08 – Budget Reduction. Brock seconded the motion.
Passed 4-1, Klenner voted against.

Department Heads Reports

Rick Shipp – Town Marshal

- 271 runs and 106.5 reserve hours last month. Running a few short on Reserve officers due to hiring one to full time officer and letting another one go. 44 runs to truck stop annex. Month has been pretty consistent.
- Thank the council for help through the year and working on getting the department what is needed. Thanks to Norm and the Town's employees for their help and being easy to work with.
- Working to get 17 new vests. Have a few more things to finish to get help with funding from the State. Should be able to get them all in time of when the current ones expire in 2018.

- Officer Croy went to a seminar that is geared toward 2-3 year officers. Breath control and shoot/don't shoot scenarios. Training being done jointly with New Whiteland as well, due to running a lot of calls jointly.
- Asked about any updates on Park Forest intruders. Currently working together with County officers due to first one being in their jurisdiction.

Steve Burden - Wastewater Supt.

- Plant is still running extremely well, as it has been all year.

Joe Csikos - Planning Commissioner

- Building department slowed down, as is normal for this time of year. 4 building permits issued. Performed 7 inspections. No new homes, at this time. Some permits have been applied for review for Millstone, but have not been issued out yet. 4 code enforcements.
- Development department is continuing to work with JMH and Millstone. Had a pre-final inspection with INDOT on roundabout. Construction signs are down now.
- Continuing to work on the zoning ordinance updates and thorough fares.
- Update on status of roundabout contract, it is estimated to come in about \$60,000 under budget. Should be seeing a savings of about \$12,000. Beeson stated that he has heard from a few residents that when driving north, the lights shine in the driver's eyes if you are in a higher vehicle.

Debra L. Hendrickson - Clerk/Treasurer

- Meece reported a statement from Debra, and to get it on the record, that at a previous meeting it was asked for the verbiage in the minutes to be corrected. When Deb and I played the recordings back, it was found that the verbiage was accurate and almost verbatim to the recording.

Norm Gabehart - Town Manager

- Would like to echo Chief's statement of thanking the Town's employees and officers for all that they do and making this community shine. Also, to remind council of the Christmas party this Saturday, would love to see you there if you can attend.
- To follow up on Joe's statement about Millstone permits. Two have come in and are pending plat approval. The first one is for an estimated value of about \$175,000 and is about 2500 sq. ft., is a very attractive looking home. The second is for about 4900 sq. ft. and has an estimated value of about \$345,000. Seeing some movement and moving right along still in Millstone.
- Potential commercial buyer is looking at Whiteland Rd corridor on the west side of Graham Rd. Also, still working on the Apartments that have been talked about at the past meetings. Difficult to find an available engineer right now due to being busy with other projects. Macshmeyer appears to be working on some elevation issues to make the land there more marketable.
- Trailways committee is getting legged and a lot of support and enthusiasm. Working with the School also.
- Will present more road projects in 2017 to Council for approval.

Stephen Watson - Town's Attorney

- Will need to get annual conflict of interest forms on file for 2017 by elected members. Also, there is a policy of the town and by statue, the annual nepotism forms need signed by elected officials and presented to the Town Council President.

Public comment

- Art Reifeis, asked for somethings that would be beneficial to the community.
 - The first is a cross walk at Whiteland Rd, especially the high school students that use this daily. Or putting in a pedestrian bridge over US Hwy 31.
 - The second is a right turn lane at Emerson Ave at Tracy Rd to help improve traffic flow. Also, Emerson needs taken up and redone completely to handle the big trucks of the businesses in that area and school buses.

- Third is a water line out to the interstate, ideally a Water Tower put in there too. Would improve development in this area. Also, extending Warrior Trail would help too.
- Lastly, is the for the Town to recognize Kimberly Lee for her service and commitment to the Town of Whiteland and our community.
- Gabehart addressed the items referenced in public comment. Town is considering the crosswalk options for Whiteland Rd. Working with the School Corporation & Trailways board on this also. Researching on solar lighting for any crosswalks completed. Turn lane at Emerson will be looked into also. Sewer is out to the interstate now and working to get water lines out there now. Will be revisiting extending Warrior Trail and Graham Rd to open up these areas and accessibility to the interstate.

Meeting adjourned at 7:56 pm.

Passed by the Whiteland Town Council on this day _____ of _____, 2016

Aye

Nay

Kent Beeson

Kent Beeson

James Klenner

James Klenner

Scot Ford

Scot Ford

Shawn A. Brock

Shawn A, Brock

David Hawkins

David Hawkins

Attest:

Debra L. Hendrickson