

WHITELAND TOWN COUNCIL  
DECEMBER 8, 2014

ROBERT ZEHR CALLED THE MEETING TO ORDER AT 7:00PM

PLEDGE TO THE FLAG

INVOCATION BY S. ED TICHENOR

PRESENT: ROBERT ZEHR, KENT BEESON, CHRIS HADLEY, AND S. ED TICHENOR

ABSENT: ROGER FORD

OTHERS PRESENT: MICHELLE R. RICHARDS-CLERK/TREASURER, NORM GABEHART-TOWN  
MANAGER/MS4 AND STREET SUPT., NATHAN BILGER-PLANNING AND ZONING DIRECTOR, RUSTY  
SNYDER-WASTEWATER SUPT., JASON CLAYMAN-WATER SUPT., RICK SHIPP-TOWN MARSHAL, AND  
STEPHEN WATSON-ATTORNEY

ROBERT ZEHR MADE THE MOTION TO APPROVE THE MINUTES FROM NOVEMBER 10, 2014. KENT  
BEESON SECONDED THE MOTION AND PASSED 4-0.

KENT BEESON MADE THE MOTION TO APPROVE VOUCHER PACKET 14-12 EXCLUDING WHITELAND AUTO  
SUPPLY AND BEESON MECHANICAL. S. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0.

MICHELLE RICHARDS PRESENTED THE WASTEWATER TREATMENT PLANT PAY REQUEST #4 FOR  
APPROVAL. RUSTY SNYDER STATED GRAVES PLUMBING IS APPROXIMATELY TWO WEEKS BEHIND, BUT  
PROGRESSING. KENT BEESON MADE THE MOTION TO APPROVE GRAVES PLUMBING INVOICE IN THE  
AMOUNT OF \$70,623.00. ROBERT ZEHR SECONDED THE MOTION AND PASSED 4-0.

MICHELLE RICHARDS GAVE UPDATES ON THE GENERAL AND SEWER FUNDS. SHE ALSO STATED THAT  
DIRECT DEPOSIT FOR EMPLOYEES SHOULD START IN JANUARY. THE COUNCIL REQUESTED ADDITIONAL  
RESEARCH INTO THE FEES ASSOCIATED WITH DIRECT DEPOSIT. SHE ALSO STATED THAT CREDIT CARD  
PAYMENT PROCESSORS ARE PROVIDING QUOTES FOR SERVICE.

MICHELLE RICHARDS STATED THAT THE COUNCIL USUALLY HOLDS A MEETING AT THE YEAR END TO  
TAKE CARE OF FINAL VOUCHERS AND ADMINISTRATIVE BUSINESS. THE SPECIAL MEETING WAS SET BY  
THE TOWN COUNCIL FOR DECEMBER 30, 2014 AT 4:00PM.

NORM GABEHART REVIEWED THE PROPOSED 2015 SEWER BUDGET. TOTAL 2015 BUDGET IS  
\$969,925.00, 2014 BUDGET WAS \$1,130,229.00, A DIFFERENCE OF \$160,304.00. THIS IS A BARE BONES  
BUDGET FOR NORMAL OPERATIONS, WITH CAPITAL EXPENSES TO COME BEFORE THE BOARD FOR  
APPROVAL ABOVE AND BEYOND THE APPROVED BUDGET. NORM ALSO GAVE ASSOCIATED EMPLOYEE  
UPDATES. THE DEPUTY CLERK POSITION WILL BE RENAMED TO ADMINISTRATIVE ASSISTANT AND WILL  
HIRE TWO PART TIME EMPLOYEES INSTEAD OF ONE FULL TIME EMPLOYEE. HE ALSO STATED MR.  
LASITER WITH THE STREET DEPARTMENT AND MR. ALTENHOFF WITH THE TREATMENT PLANT HAD  
SWITCHED POSITIONS TO BETTER FIT THE EMPLOYEES. KENT BEESON MADE THE MOTION TO APPROVE  
THE 2015 WWTP BUDGET. S. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0.

ORDINANCE 2014-11, AN ORDINANCE AMENDING THE TRAFFIC CODE. NATHAN BILGER REVIEWED THE  
CHANGES TO ORDINANCE 2014-11 SINCE THE FIRST READING. ED TICHENOR ASKED WHETHER SCHOOL  
BUSES WOULD BE EXEMPT FROM THE "TRUCK STREET" SECTION. STEPHEN WATSON POINTED OUT AN  
EXTRANEIOUS COMMA. KENT BEESON MADE THE MOTION TO APPROVE ORDINANCE 2014-11 IN 2<sup>ND</sup>  
AND 3<sup>RD</sup> READINGS WITH THE CHANGE TO EXEMPT SCHOOL BUSES FROM SECTION 70.03 AND TO

DELETE A COMMA FROM SECTION 72.02, THIRD LINE DOWN AFTER THE WORD "TIME". CHRIS HADLEY SECONDED THE MOTION AND PASSED 4-0.

ORDINANCE 2014-12, FIREWORKS. RICK SHIPP UPDATED THE COUNCIL ON ORDINANCE 2014-12, AND THE CHANGES MADE SINCE THE LAST MEETING. STEPHEN WATSON RECOMMENDED SEVERAL MODIFICATIONS AND TO CONSIDER THIS ORDINANCE IN FIRST READING AT THE NEXT MEETING.

ORDINANCE 2014-13, SALARY ORDINANCE. NORM GABEHART EXPLAINED CHANGES TO THE 2015 SALARY ORDINANCE. MICHELLE RICHARDS REQUESTED A CORRECTION THAT THE MS4 COORDINATOR POSITION INCLUDE PART-TIME BUILDING INSPECTOR. NORM DOES NOT ANTICIPATE FILLING THE MS4 POSITION AT THIS TIME. TIM BROWN WILL BE HELPING WITH COMMERCIAL BUILDING INSPECTIONS AND NATHAN BILGER IS HANDLING THE RESIDENTIAL. THE POSITIONS WILL BE REEVALUATED IF WORKLOADS INCREASE. KENT BEESON MADE THE MOTION TO APPROVE ORDINANCE 2014-13 IN 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS WITH THE CHANGE THAT THE MS4 COORDINATOR POSITION INCLUDE PART-TIME BUILDING INSPECTOR. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0.

ORDINANCE 2014-14, RIGHT-OF-WAY VACATION. NATHAN BILGER PRESENTED A REQUEST TO VACATE A PLATTED RIGHT-OF-WAY AT THE END OF ALEX DRIVE IN CHAD LO SUBDIVISION. HE STATED THAT IT WAS PLATTED AS A FUTURE STREET IN 1992, BUT IT CANNOT BE EXTENDED ANYMORE DUE TO THE CONSTRUCTION OF MEADOW CREEK. ROBERT ZEHR OPENED THE PUBLIC HEARING, AND STEPHEN WATSON SWORE IN THOSE WISHING TO SPEAK. CHRISTOPHER PHILLIPS, 60 ALEX DRIVE, ONE OF THE APPLICANTS, SPOKE REGARDING THE REQUEST. NO ONE ELSE SPOKE, THE PUBLIC HEARING WAS CLOSED. KENT BEESON MADE A MOTION TO APPROVE ORDINANCE 2014-14 IN THE 1<sup>ST</sup> READING. CHRIS HADLEY SECONDED, PASSED 4-0. KENT BEESON MADE A MOTION TO SUSPEND THE RULES AND HEAR 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS. CHRIS HADLEY SECONDED, PASSED 4-0. KENT BEESON MADE A MOTION TO APPROVE ORDINANCE 2014-14 IN THE 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS. CHRIS HADLEY SECONDED, PASSED 4-0.

RESOLUTION 2014-07, IN SUPPORT OF A BROWNFIELD GRANT COALITION. NATHAN BILGER REVIEWED THE BROWNFIELD RESOLUTION 2014-07. JOEL MARKLAND, DIRECTOR OF PROJECT DEVELOPMENT WITH BRUCE CARTER ASSOCIATES, LLC SPOKE IN DETAIL ABOUT THE POTENTIAL BROWNFIELD SITES, THE PROCESS AND THE RESOLUTION PRESENTED FOR CONSIDERATION. GREENWOOD WOULD BE THE LEAD APPLICANT FOR THIS GRANT, WITH WHITELAND AND FRANKLIN JOINING IN AS A COALITION. COALITION APPLICATIONS ARE ELIGIBLE FOR INCREASED FUNDING. APPLICATION IS DUE DECEMBER 19, AWARD ANNOUNCED IN MAY, PAPERWORK PHASE JUNE AND JULY, AND OCTOBER 2015 IS WHEN FUNDING WOULD BE AVAILABLE. THE TOWN WOULD NOT HAVE ANY OUT OF POCKET COSTS FOR THE GRANT. KENT BEESON MOTION TO APPROVE RESOLUTION 2014-07. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0.

NATHAN BILGER STATED WHAT BOARD POSITIONS ARE UP FOR APPOINTMENTS/REAPPOINTMENTS BY THE COUNCIL AND TOWN EXECUTIVE. NORM GABEHART ALSO RECOMMENDED DAVID GABBARD FOR A PLAN COMMISSION POSITION. ROBERT ZEHR MADE THE MOTION TO REAPPOINT KENT BEESON AND S. ED TICHENOR TO THE REDEVELOPMENT COMMISSION. CHRIS HADLEY SECONDED THE MOTION AND PASSED 4-0. KENT BEESON MADE A MOTION TO APPOINT DAVE GABBARD AND CODY BROWN TO THE ADVISORY PLAN COMMISSION, WITH TERMS EXPIRING 12/31/15 AND 12/31/18. S. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0.

ROBERT ZEHR STATED HE WAS REAPPOINTING RICHARD HILL AND TIM BROWN TO THE ADVISORY PLAN COMMISSION WITH TERMS TO EXPIRE 12/31/18, JUANITA EMERY TO THE BOARD OF ZONING APPEALS

WITH A TERM TO EXPIRE 12/31/18, AND TODD CLAYTON, KATY CAVALERI, AND CHARLES HOWARD TO THE REDEVELOPMENT COMMISSION.

RUSTY SNYDER WWTP SUPT. GAVE AN UPDATE ON THE PLANT.

JASON CLAYMAN SUPERINTENDENT OF WATER DEPT. GAVE AN UPDATE ON THE MAJOR PROJECTS DONE IN NOVEMBER. HE ALSO REVIEWED THE NOVEMBER 2014 WATER PURCHASED AND TREATED REPORT, AND THE WATER CONSUMPTION COMPARISON. WATER USAGE IS STILL DOWN FROM THE PREVIOUS YEAR.

NATHAN BILGER DIRECTOR OF PLANNING AND ZONING GAVE THE BUILDING AND ZONING SUMMARY FOR NOVEMBER: 4 PERMITS, MASONRY MAILBOX, TEMP USE, AND 2 TEMP SIGNS, TWO INSPECTIONS AND NO NUISANCE/VIOLATION WRITTEN NOTICES. REVIEWED NOVEMBER 19<sup>TH</sup> US 31 VISION WORKSHOP. THE NEXT MEETING WILL BE DECEMBER 17, 7:00PM. HE ALSO STATED THAT THE TOWN COUNCIL NOW HAD TOWN EMAIL ADDRESSES THEY CAN USE. CHRIS HADLEY ASKED ABOUT A MEMO THE COUNCIL RECEIVED REGARDING PUBLIC INFORMATION, AND NATHAN AND STEPHEN WATSON STATED IT WAS FOR THE COUNCIL'S INFORMATION ONLY NOT THAT THERE WAS ANY PROBLEM NOW.

RICK SHIPP TOWN MARSHAL STATED THAT THERE WERE 248 TOTAL RUNS IN NOVEMBER, WITH 29 RUNS IN THE ANNEXED AREA. HIRED THREE NEW RESERVES. ATTENDED TRAINERS CONFERENCE. A COMBINED AGENCY COUNTY WIDE SWEEP SERVED DRUG WARRANTS, WITH 20 SUSPECTS ARRESTED. SEVERAL CAR BREAK-INS LAST MONTH, AND REMINDED PUBLIC TO LOCK CAR DOORS. DECEMBER 2<sup>ND</sup> CONDUCTED A LOCK-DOWN DRILL AT HIGH SCHOOL. THE POLICE WEBSITE WAS ALSO UPDATED WITH MORE INFORMATION. HE THANKED THE STREET DEPT FOR AN EXCELLENT JOB WITH ROAD CONDITIONS DURING SNOW/ICE. BECAUSE OF RECENT NATIONAL EVENTS, RICK IS ALSO LOOKING INTO BODY CAMERAS FOR OFFICERS.

NORM GABEHART TOWN MANAGER THANKED THE STREET DEPT FOR A FINE JOB WITH STREETS. HOLIDAY WREATHS ARE NOW UP, BUT NOT ALL COULD GO UP SINCE PART OF THE ELECTRICAL BRACKETS ON THE POLES ARE GONE. NOT SURE HOW THIS HAPPENED AND WILL REVISIT THIS ISSUE IN THE SPRING TO UPDATE THE BRACKETS FOR NEXT YEAR. STREET EMULSION UPDATE, STREET SWEEPING IS IN PROGRESS, ORDERED SALT, CONSTRUCTION UPDATE INVOICE PROCESS REVIEWED. TO HELP THE PUBLIC BE INFORMED OF UPCOMING ORDINANCES, HE PROPOSED INTRODUCTION OF AN ORDINANCE AT THE FIRST MEETING, THEN FIRST READING, SECOND READING, AND THIRD READING AT SUBSEQUENT MEETINGS. THE COUNCIL AGREED THAT SHOULD BE TYPICAL PROCEDURE IN MOST CASES.

STEPHEN WATSON STATED ORDINANCE 2014-15 IS A NECESSITY TO CLOSE ON THE WATER REFUNDING BOND THIS FRIDAY THE 12<sup>TH</sup>. THE ONLY CHANGES FROM PREVIOUSLY APPROVED ORDINANCE 2013-11 ARE THE DATES. KENT BEESON MADE THE MOTION TO ACCEPT ORDINANCE 2014-15 IN THE FIRST READING. S. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0. KENT BEESON MADE THE MOTION TO SUSPEND THE RULES AND HEAR 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS. S. ED TICHENOR SECONDED, PASSED 4-0. KENT BEESON MADE THE MOTION TO APPROVE 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS. S. ED TICHENOR SECONDED, PASSED 4-0.

PUBLIC COMMENT:

KIM LEE, 740 CYNTHIA LANE, ASKED NATHAN BILGER WHAT HIS QUALIFICATIONS ARE TO BE RESIDENTIAL BUILDING INSPECTOR. NATHAN STATED HE HAD PREVIOUSLY PERFORMED INSPECTIONS

AND HAD ATTENDED RESIDENTIAL CODE CLASSES. SHE ALSO ASKED ABOUT THE JANUARY 2014 MONEY BORROWED TO BE RETURNED TO THE CCD FUND.

ART REIFEIS, 320 PARKWAY, THANKED NORM AND RICK FOR THEIR EFFORTS TO GET HIS OPINION FOR THE FIREWORKS CODE. HE STATED HE DOES NOT LIKE THE THREE MINUTE TIME LIMIT FOR PUBLIC COMMENTS. HE GAVE A TIMEFRAME OF THE FIREWORKS PROCESS AND ASKED WHY IT WAS TAKING SO LONG WHILE OTHER ORDINANCES WERE BEING PASSED IN LESS TIME.

THE COUNCIL SET AN EXECUTIVE SESSION FOR TUESDAY DECEMBER 16, 7:00PM TO DISCUSS A PERSONNEL MATTER.

THE MEETING ADJOURNED AT 9:51PM.