

WHITELAND TOWN COUNCIL

APRIL 14, 2014

ROBERT ZEHR CALLED THE MEETING TO ORDER AT 7:00PM

PLEDGE TO THE FLAG

INVOCATION BY S. ED TICHENOR

PRESENT: ROBERT ZEHR, S. ED TICHENOR, CHRIS HADLEY, AND KENT BEESON

ABSENT: ROGER FORD

OTHERS PRESENT: MICHELLE R. RICHARDS-CLERK/TREASURER, DENNIS CAPOZZI-TOWN MANAGER/BUILDING COMMISSIONER, NATHAN BILGER-PLANNING AND ZONING DIRECTOR, NORM GABEHART-MS4/STREET SUPT., JASON CLAYMAN-WATER SUPT., RUSSELL SNYDER- PLANT SUPT., RICK SHIPP-TOWN MARSHAL, STEPHEN WATSON-TOWN ATTORNEY

S. ED TICHENOR MADE THE MOTION TO APPROVE THE MINUTES FROM 3-10-14. CHRIS HADLEY SECONDED THE MOTION AND PASSED 4-0.

ROBERT ZEHR MADE THE MOTION TO APPROVE VOUCHER PACKET 14-04. KENT BEESON SECONDED THE MOTION AND PASSED 3-0-1 TICHENOR ABSTAINED.

CLERK/TREASURER REVIEWED THE FINANCIAL REPORTS.

JIM HIGGINS REVIEWED BUDGET INFORMATION AND BUDGET PLANS FOR 2015 BUDGETS. JIM ALSO EXPLAINED THE PAST AUDIT REPORTS.

KIM LEE, 740 CYNTHIA LANE, QUESTIONED WHY THE TOWN STARTED WITH NEGATIVE BALANCE IN GENERAL FUND IN 2013. JIM HIGGINS ANSWERED THE QUESTION.

ALAN WHITAKER, 426 WHITELAND ROAD, ASKED IF A TIMELINE COULD BE SET TO COMPLETE THE CAPITAL ASSET. THE CAPITAL ASSET POLICY SHOULD BE IN COMPLIANCE BY AUGUST 1, 2014.

DENNIS CAPOZZI REVIEWED THE WASTEWATER TREATMENT PLANT CONSTRUCTION MANAGEMENT AND INSPECTION COSTS BASED ON HAZEN AND SAWYER SCOPE OF WORK. THE COUNCIL REVIEWED PROPOSALS FROM WESSLER ENGINEERING INC., HAZEN AND SAWYER, AND HANNUM WAGLE AND CLINE. MATHEW PIERCE WITH HANNUM WAGLE AND CLINE SPOKE OF ISSUES WITH THE PROJECT. A SPECIAL MEETING WAS SET FOR APRIL 21, 2014 7:00PM TO MAKE A DECISION TO HIRE AN INSPECTOR OF THE PROJECT.

NATHAN BILGER COMPARED THE SIGN CODE FROM CURRENT TO NEW PROPOSED AND RECEIVED COMMENTS FROM THE COUNCIL.

A DRAFT OF THE EMPLOYEE HANDBOOK REVISIONS AND INTERPRETATION WILL BE DISTRIBUTED FOR COUNCIL REVIEW WHEN COMPLETED. THERE WAS DISCUSSION ON BEREAVEMENT LEAVE. DENNIS CAPOZZI READ THE BEREAVEMENT LEAVE POLICY. JANE JASINSKI, 741 CYNTHIA LANE, ASKED WHY THE POLICY PUTS STEP RELATIVES ABOVE NATURAL RELATIVES. KIM LEE, 740 CYNTHIA LANE, SUGGESTED TO REVISE AND GRANT THE BEREAVEMENT DAY. ROBERTA GROVES DID NOT SPEAK BUT PRESENTED INFORMATION TO THE COUNCIL FOR REVIEW. THIS WAS NOT PRESENTED FOR THE RECORD OF MINUTES. SCOT FORD, 17 HILLSIDE COURT, ASKED WHY DENNIS CAPOZZI OVER RULED RICK SHIPP DECISION TO LET THE EMPLOYEE TAKE THE DAY OF BEREAVEMENT. BOB ZEHR STATED DENNIS CAPOZZI DID NOT TAKE THAT ACTION HE (BOB ZEHR) OVERTURNED THE ACTION DUE TO THE EMPLOYEE HANDBOOK INFORMATION. KENT BEESON MADE THE MOTION "TO AMEND THE HANDBOOK TO STATE THAT IT SHOULD BE A SPOUSE OR THE EMPLOYEES AS STATED FATHER, MOTHER, SPOUSE, CHILD,

GRANDPARENT, SISTER, BROTHER, GRANDCHILD". THE REST OF THE MOTION WAS MOSTLY DISCUSSION. CHRIS HADLEY SECONDED THE MOTION AND PASSED 3-1 TICHENOR AGAINST. KENT BEESON MADE THE MOTION TO MAKE SAID AMENDMENT RETROACTIVE TO INCLUDE ROBERTA'S PREVIOUS TIME. CHRIS HADLEY SECONDED THE MOTION. THE MOTION DID NOT PASS 2-2 TICHENOR AND ZEHR AGAINST.

NATHAN BILGER REVIEWED THE PROPOSED SUBDIVISION CONTROL ORDINANCE 2014-03. KENT BEESON MADE THE MOTION TO APPROVE ORDINANCE 2014-03 IN FIRST READING BY TITLE ONLY. ROBERT ZEHR SECONDED THE MOTION AND PASSED 4-0.

DENNIS CAPOZZI EXPLAINED THE REVISION REQUEST OF SALARY ORDINANCE 2014-02. THE REQUEST IS TO ELEVATE THE STREET LABOR/MECHANIC FROM \$40,336.00 TO \$42,500.00 AND THE WATER SUPT. FROM \$41,500.00 TO \$44,000.00. KENT BEESON MADE THE MOTION TO APPROVE ORDINANCE 2014-02 IN FIRST READING BY TITLE ONLY. S. ED TICHENOR SECONDED THE MOTION AND PASSED 4-0.

RUSSELL SNYDER STATED THE PLANT WAS IN OVER CAPACITY STATUS FOR 9 OF 14 DAYS. RUSSELL DISCUSSED OTHER ISSUES AT THE PLANT. THE COUNCIL AND DENNIS CAPOZZI DISCUSSED HAZEN AND SAWYER IN ADDRESSING THE IDEM INSPECTION ITEMS.

NATHAN BILGER WROTE TWO VIOLATIONS IN MARCH FOR TRASH. THE BUILDING COMMISSIONER AND NATHAN BILGER BOTH JOINTLY SIGNED A LETTER REGARDING AN UNSAFE BUILDING ADVISORY. DENNIS CAPOZZI GAVE DETAILS OF THIS REGARDING "MR. D'S" PROPERTY. THE REDEVELOPMENT COMMISSION APPROVED THE DECLARATORY RESOLUTION TO ADD AREAS TO OUR EXISTING TIF DISTRICT. NATHAN EXPLAINED THE CURRENT AND EXPANDED LOCATIONS. THIS WILL BE REVIEWED BY PLAN COMMISSION, THEN BY TOWN COUNCIL IN MAY AND BACK TO THE REDEVELOPMENT COMMISSION IN JUNE TO HOLD A PUBLIC HEARING. NATHAN BILGER STATED WHITELAND WAS FEATURED ON CBS SUNDAY MORNING ON A PIECE ON THE PULLMAN RAIL SERVICE WHICH CURRENTLY OPERATES BETWEEN CHICAGO AND NEW ORLEANS HOWEVER THE CARS WERE RESTORED AT THE SHOP ON FRONT STREET IN WHITELAND.

NORM GABEHART STATED WARRIOR TRAIL IS RAPIDLY DETERIORATING WITH THE WEATHER ELEMENTS. THE EMPLOYEES ARE IN THIS AREA ALMOST EVERY OTHER DAY REPAIRING THIS. THEY WILL BE WORKING ON THE REPLACEMENT AS SOON AS WEATHER PERMITS. EMERSON IS BEING ATTENDED TO ALSO AND A PROPOSAL IS IN THE WORKS FOR REPAIR. NORM EXPLAINED THE STORM DRAINAGE PROBLEM AND PIPE SIZES ON MAIN STREET AREA AND POSSIBLE CORRECTIONS. LIMB/STICK PICK UP WILL BE THE WEEK OF APRIL 21-25<sup>TH</sup>.

JASON CLAYMAN STATED THERE WAS A WATER LEAK AT THE STREET GARAGE THAT STARTED WITH A BAD HYDRANT. THE "NEW" WATER LABORERS ARE DOING A WONDERFUL JOB. THE RESULTS FROM THE LEAD AND COPPER TESTING STATED THE TOWN IS IN COMPLIANCE. CONSUMER REPORTS ARE BEING WORKED ON AT THIS TIME. NEW WATER METERS ARE AROUND 85% COMPLETE. HYDRANT FLUSHING WILL BE FROM APRIL 28<sup>TH</sup> – MAY 2<sup>ND</sup>.

RICK SHIPP ANNOUNCED THE WEBSITE IS UP AND RUNNING. DAVE LOWE RESIGNED AS OF MARCH 30<sup>TH</sup>. RICK STATED HE APPROVED ROBERTA'S BEREAVEMENT AND IS DISAPPOINTED SHE DID NOT GET IT AND HE WAS OVER RIDDEN ON HIS DECISION. RICK STATED "ONE DAY DIDN'T MAKE A DIFFERENCE AND YOU HAVE TO GIVE A DAY HERE AND THERE TO KEEP EMPLOYEES". 49 RUNS MADE TO THE TRUCK STOPS LAST MONTH. LAST FRIDAY, APRIL 11<sup>TH</sup>, THE SCHOOL AND POLICE DEPARTMENT HELD A LOCK-

DOWN SITUATION AT THE HIGH SCHOOL AND FRESHMAN BUILDING. APPLICATIONS FOR POLICE OFFICER ARE DUE BY THE 17<sup>TH</sup>.

SCOT FORD, 17 HILLSIDE COURT, HAD SEVERAL QUESTIONS ON THE SALARY ORDINANCE AND SIGN ORDINANCE.

KIM LEE, 740 CYNTHIA LANE; THANKED MICHELLE FOR SUPPLYING THE VOUCHER PACKET AND SALARY ORDINANCE ON LINE BEFORE THE MEETING. KIM ASKED WHEN AND IF THE TOWN WAS GOING TO ACCEPT CREDIT CARD FOR UTILITY PAYMENTS. MICHELLE RICHARDS EXPLAINED THIS IS BEING LOOKED AT AND WOULD LIKE TO START THIS PROCESS AFTER ALL THE NEW READ METERS ARE INSTALLED. THIS WOULD PREVENT HAVING TO RUN THE CARDS ON TWO SYSTEMS.

THE MEETING ADJOURNED AT 10:27PM  
PASSED BY THE TOWN OF WHITELAND TOWN COUNCIL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

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ROBERT ZEHR

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ROBERT ZEHR

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KENT BEESON

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KENT BEESON

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ROGER FORD

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ROGER FORD

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S. ED TICHENOR

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S. ED TICHENOR

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CHRIS HADLEY

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CHRIS HADLEY

ATTEST:

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MICHELLE R. RICHARDS, IAMC, CMC