

WHITELAND TOWN COUNCIL  
JANUARY 12, 2015

ROBERT ZEHR CALLED THE MEETING TO ORDER AT 7:05PM FOLLOWING THE END OF THE BOARD OF FINANCE MEETING.

PRESENT: ROBERT ZEHR, S. ED TICHENOR, KENT BEESON

ABSENT: CHRIS HADLEY AND ROGER FORD

OTHERS PRESENT: MICHELLE R. RICHARDS-CLERK/TREASURER, NORM GABEHART-TOWN MANAGER/MS4/STREET SUPT., NATHAN BILGER-PLANNING AND ZONING DIRECTOR, RICK SHIPP-TOWN MARSHAL, JASON CLAYMAN-WATER SUPT., RUSTY SNYDER-PLANT SUPT., AND STEPHEN WATSON-TOWN ATTORNEY

REORGANIZATION.

KENT BEESON MADE A MOTION TO APPOINT ROBERT ZEHR AS PRESIDENT OF THE TOWN COUNCIL. S. ED TICHENOR SECONDED, PASSED 3-0.

ROBERT ZEHR MADE A MOTION TO APPOINT KENT BEESON AS VICE PRESIDENT. S. ED TICHENOR SECONDED, PASSED 3-0.

KENT BEESON MADE A MOTION TO APPOINT MICHELLE RICHARDS AS SECRETARY. S. ED TICHENOR SECONDED, PASSED 3-0.

S. ED TICHENOR MADE A MOTION TO APPROVE THE MINUTES OF THE DECEMBER 8 AND DECEMBER 30, 2014 COUNCIL MEETINGS. KENT BEESON SECONDED, PASSED 3-0.

THE COUNCIL REVIEWED VOUCHER PACKET 15-1. NORM GABEHART EXPLAINED A TRANSFER OF \$120,000 FROM THE CELL TOWER FUND AND \$22,000 FROM THE RIVERBOAT FUND TO THE GENERAL FUND. THIS WOULD BE DONE TO COVER DAILY OPERATING EXPENSES INSTEAD OF A TRANSFER FROM CCD AS WAS DONE IN 2014. A FORMAL RESOLUTION FOR THE TRANSFERS WOULD BE BROUGHT TO THE COUNCIL IN FEBRUARY. KENT BEESON MADE A MOTION TO APPROVE VOUCHER PACKET 15-1, EXCLUDING WHITELAND AUTO ITEMS. ROBERT ZEHR SECONDED, PASSED 3-0.

MICHELLE RICHARDS DISCUSSED THE STATUS OF THE GENERAL FUND. AS OF DECEMBER 31, THE GENERAL FUND BALANCE WAS APPROXIMATELY \$11,011. THE SEWER OPERATING FUND ALSO INCREASED. SHE STATED THAT THE BANK WILL WAIVE THE FEES FOR DIRECT DEPOSIT, SO THAT WILL START IN THE NEXT MONTH. A CREDIT CARD PROCESSOR WAS SELECTED AND CARDS SHOULD BE ACCEPTED IN THE NEXT FEW WEEKS.

ORDINANCE 2014-12, FIREWORKS. RICK SHIPP PRESENTED THE LATEST VERSION OF THE FIREWORKS ORDINANCE. HE STATED THAT THE TOWN STAFF HAD MET WITH ROGER FORD AND RESIDENT ART REIFEIS, AND BOTH INDICATED THAT THIS VERSION WOULD BE ACCEPTABLE. RICK FELT THAT IT WOULD BE ENFORCEABLE BY POLICE. KENT BEESON MADE A MOTION TO APPROVE ORDINANCE 2014-12 IN THE FIRST READING. S. ED TICHENOR SECONDED, PASSED 3-0. ROBERT ZEHR ASKED IF ALL THREE READINGS MIGHT BE APPROVED TONIGHT, BUT THAT WAS NOT POSSIBLE DUE TO ONLY THREE COUNCIL MEMBERS IN ATTENDANCE.

PROPERTY LIABILITY INSURANCE. NORM GABEHART HAS BEEN WORKING TO GET QUOTES FOR NEW LIABILITY INSURANCE FOR THE TOWN. HE STATED THAT THE INSURANCE WAS COMING DUE BEFORE THE NEXT MEETING, SO HE REQUESTED THE COUNCIL TO AUTHORIZE HIM TO APPROVE THE BEST INSURANCE QUOTE, NOT TO EXCEED THE CURRENT COST. KENT BEESON MADE A MOTION TO

AUTHORIZE THE TOWN MANAGER TO OBTAIN LIABILITY INSURANCE, NOT TO EXCEED THE CURRENT COST. ROBERT ZEHR SECONDED, PASSED 3-0.

ROUNDBOUT INSPECTION AND TESTING AGREEMENT. NORM GABEHART PRESENTED AN AGREEMENT FOR INSPECTION AND TESTING SERVICES FROM CROSSROADS ENGINEERS FOR THE ROUNDBOUT CONSTRUCTION. TRENT NEWPORT, CROSSROADS ENGINEERS, STATED THAT THESE SERVICES WERE BUDGETED AS PART OF THE ORIGINAL ROUNDBOUT APPROVAL. NORM GABEHART ALSO PRESENTED AN ISSUE WITH THE TOWN'S SEWER FORCE MAIN LOCATION. AS DESIGNED IT WOULD REMAIN IN PLACE, WHICH WOULD PUT IT IN THE MIDDLE OF THE ROUNDBOUT PAVEMENT. FOR MAINTENANCE IT WOULD BE BEST TO RELOCATE IT TO THE SOUTH OR NORTH OF THE ROUNDBOUT CIRCLE. THE CONSTRUCTION COST OF THIS COULD BE DONE AS PART OF THE ROUNDBOUT GRANT, BUT THE \$9800 IN ENGINEERING THE RELOCATION DESIGN WOULD BE THE TOWN'S EXPENSE. THE COUNCIL DISCUSSED THE AGREEMENT. NORM ALSO REQUESTED INPUT ON THE IDEA TO DELAY CONSTRUCTION UNTIL SPRING 2016 IN ORDER TO AVOID TRAFFIC CONFLICTS WITH THE WORTHSVILLE ROAD AND I-65 PROJECTS GOING ON IN 2015. THE COUNCIL HAD NO PROBLEM WITH THE DELAY AS LONG AS IT DOES NOT JEOPARDIZE THE PROJECT. KENT BEESON MADE A MOTION TO ACCEPT THE PRESENTED INSPECTION AND TESTING AGREEMENT FROM CROSSROADS ENGINEERS. S. ED TICHENOR SECONDED, PASSED 3-0. KENT BEESON MADE A MOTION TO APPROVE THE AGREEMENT WITH CROSSROADS ENGINEERS IN THE AMOUNT OF \$9800.00 FOR DESIGN THE SEWER FORCE MAIN RELOCATION. ROBERT ZEHR SECONDED, PASSED 3-0.

NORM GABEHART PRESENTED PAY REQUEST #5 FROM GRAVES BROTHERS PLUMBING FOR THE WASTEWATER TREATMENT PROJECT. THE CURRENT AMOUNT DUE IS \$130,138.21, MAKING THE PROJECT ABOUT HALF COMPLETE. HE ALSO STATED THAT THERE WAS A CHANGE ORDER REQUESTED FOR THE PROJECT. BRAD ROBINSON, WESSLER ENGINEERING, AND RUSTY SNYDER DISCUSSED THE CHANGE ORDER. A DESIGNED BUT UNNECESSARY PIPE ENCASEMENT WOULD BE REMOVED FROM THE PROJECT, WHILE RAS FLOW METERING WOULD BE ADDED RESULTING IN A NET INCREASE OF \$11,565.52. RUSTY ALSO STATED THAT THE OXIDATION DITCHES NEED TO BE CLEANED AS PART OF THE PROJECT, BUT WAS NOT INCLUDED IN THE ORIGINAL PLANS. THE WEST OXIDATION DITCH IS FIRST PRIORITY. HE FOUND THE BEST QUOTE FOR THE WORK TO BE \$8,500 FOR EACH DITCH. THE COUNCIL DISCUSSED THE MATTERS WITH THE PRESENTERS. KENT BEESON MADE A MOTION TO APPROVE CHANGE ORDER #2 IN THE AMOUNT OF \$11,565.52. S. ED TICHENOR SECONDED, PASSED 3-0. KENT BEESON MADE A MOTION TO ACCEPT THE QUOTE OF \$8,500.00 TO CLEAN THE WEST OXIDATION DITCH. ROBERT ZEHR SECONDED, PASSED 3-0. KENT BEESON MADE A MOTION TO APPROVE PAY REQUEST #5 IN THE AMOUNT OF \$130,138.21. ROBERT ZEHR SECONDED, PASSED 3-0.

#### TOWN MANAGER AND DEPARTMENT HEAD REPORTS

RUSTY SNYDER, SEWER SUPERINTENDENT, UPDATED THE COUNCIL ON THE GENERAL STATUS OF THE PLANT UPGRADE PROJECT. HE ALSO STATED THAT SUMP PUMP INSPECTIONS HAD RESUMED.

JASON CLAYMAN, WATER SUPERINTENDENT, SAID THAT THE WATER DEPARTMENT HAD BEEN WORKING WITH THE STREET DEPT TO GET EQUIPMENT READY FOR THE SNOW AND ICE. FROZEN PIPES AND METERS HAVE BEEN DEALT WITH. HE SAID THAT IN DECEMBER, THE TOWN PURCHASED 7,893,525 GALLONS OF WATER, SLIGHTLY UP COMPARED TO DECEMBER 2013.

NATHAN BILGER, DIRECTOR OF PLANNING AND ZONING, STATED THAT 5 PERMITS WERE ISSUED IN DECEMBER, 2 INSPECTIONS, AND 1 NONCONFORMING USE VIOLATION. US 31 WORKSHOP HAD GOOD

DISCUSSION; THE SURVEY WILL BE PUT ON THE TOWN WEBSITE SOON. HE STATED THAT TWO LARGE PROJECTS WERE EXPECTED TO COME TO THE PLAN COMMISSION IN THE NEXT TWO MONTHS.

RICK SHIPP, TOWN MARSHAL, SAID THAT THERE WERE 248 RUNS IN DECEMBER, 29 OF WHICH WERE TO THE ANNEXED AREAS. HE PRESENTED THE COUNCIL WITH THE DEPARTMENT'S ANNUAL REPORT.

NORM GABEHART, TOWN MANAGER, THANKED THE STREET DEPARTMENT FOR THEIR WORK ON THE SNOW AND ICE. HE GAVE AN UPDATE ON PENDING PROJECTS. HE ALSO PRESENTED CONFLICT OF INTEREST DISCLOSURE FORMS FOR KENT BEESON, LESLIE BEESON, CODY BROWN, AND TIM BROWN. HE SAID THAT ED TICHENOR WOULD ALSO NEED ONE, BUT IT WOULD BE PRESENTED IN FEBRUARY. KENT BEESON SIGNED HIS DISCLOSURE FORM. S. ED TICHENOR MADE A MOTION TO ACCEPT THE CONFLICT OF INTEREST DISCLOSURE FROM KENT BEESON. ROBERT ZEHR SECONDED, PASSED 3-0.

PUBLIC COMMENT. ART REIFEIS, 320 PARKWAY STREET, SAID HE APPRECIATED THE COUNCIL PASSING THE FIREWORKS ORDINANCE IN THE FIRST READING. HE ASKED FOR THE REASON ORDINANCE 2014-15, PASSED IN DECEMBER, WAS NECESSARY. STEPHEN WATSON STATED IT WAS TO CORRECT SOME DATE ERRORS FOUND IN THE ORIGINAL APPROVED ORDINANCE PRIOR TO CLOSING ON THE BOND. ART ASKED ABOUT THE WAY PAYROLL AMOUNTS WERE SHOWN ON THE VOUCHER PACKET. MICHELLE RICHARDS STATED THAT IT WAS A SUMMARY AMOUNT, NOT EACH INDIVIDUAL EMPLOYEE'S PAYCHECK AMOUNT. HE ALSO MADE A COMMENT THAT THE TOWN SHOULD NOT BE RESPONSIBLE FOR THE ENTIRE \$22,000 OVER THE BUDGET ESTIMATE SPENT FOR RIGHT-OF-WAY ACQUISITION IN THE ROUNDABOUT PROJECT. THE COUNCIL STATED THAT IT WAS IN WRITING THAT IT WAS ONLY RESPONSIBLE FOR 10% OF IT.

NO OTHER COMMENTS OR OTHER BUSINESS WERE PRESENTED. MEETING ADJOURNED AT 8:42 PM.

PASSED BY THE TOWN OF WHITELAND TOWN COUNCIL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

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ROBERT ZEHR

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KENT BEESON

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ROGER FORD

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S. ED TICHENOR

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CHRIS HADLEY

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ATTEST:

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MICHELLE R. RICHARDS, IAMC, CMC